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Ref. No. ADBU/PKC/ EX/F2/1326   **Date: 25-09-2020**

NOTICE
RE-EXAMINATION
(SPRING-2020)

If a student feels that the grade awarded to him/her in a course is not correct, he/she may apply to the University for Re-examination of his /her end-semester answer script for **theory course/s only**. Re-examination of scripts may be of two different categories- scrutiny and re-evaluation.

SCRUTINY

The activities under this category shall ordinarily be confined to checking

- Correctness of the total marks awarded and its conversion into appropriate letter grades
- Whether any part /whole of a question has been left unevaluated inadvertently
- Correctness of transcription of marks on the tabulation sheet and the grade card issued in respect of the course under scrutiny.

RE-EVALUATION

Re-evaluation of the answer script by independent experts in the concerned subject (s).

APPLICATION FOR RE-EXAMINATION

- A student may apply for scrutiny or re-evaluation for one or more courses of the just concluded end-semester examinations within **seven calendar days** from the date of publication of the result in the prescribed application.
- He/She shall pay the prescribed fees to the University.
- A student applying for scrutiny / re-evaluation shall expressly state on the application form whether the application made is for Scrutiny or for Re-evaluation. In each case, the student may request to see his/her answer script.
- All application for scrutiny / re-evaluation must be routed through the Director of the concerned school.

If, in the process of re-evaluation, the grade obtained in a course changes, the new grade, if higher than the old grade, shall be assigned to the course.

FEES PAYABLE

    SCRUTINY   **: Rs. 750.00** (Rupees Seven Hundred Fifty only) per course*.*
    RE-EVALUATION   **: Rs. 1000.00** (Rupees One Thousand only) per course.

Last Date for Application: 28-9-2020 (for B.Tech) and 1-10-2020 (for other Programmes).

(for)Controller of Examinations